|  |  |  |
| --- | --- | --- |
| Invoice | | |
|  | | |
| DATE: 06/11/2023 INVOICE # 100 Customer ID: | To: | Your customer’s name  Your customer’s address  Your customer’s telephone |
|  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Salesperson | Job | Payment Terms | Due Date |
| Oscar Ward | Sales | Due on receipt | 1/30/23 |

|  |  |  |  |
| --- | --- | --- | --- |
| Qty | Description | Unit Price | Line Total |
| 10 | 20” x 30” hanging frames | 15.00 | 150.00 |
| 1 | Installation | 1 | 250.00 |
|  |  |  |  |
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|  |  |  |  |
|  |  |  |  |
|  |  | Subtotal | 400.00 |
|  |  | Sales Tax | 20.00 |
|  |  | Total | 420.00 |

Make all checks payable to SELF -EMPLOYED OR BUSINESS NAME

Thank you for your business!

BUSINESS NAME 123 Main St. | Seattle, WA 78910 | Phone: 111-222-3333 | Fax: 111-222-3334